

Glenn County Non-Profit Stabilization Grant Program

Program Information

The Glenn County Board of Supervisors approved the Glenn County Non-Profit Stabilization Grant Program funded through the American Rescue Plan Act of 2021. Non-profits have faced significant challenges due to the pandemic's increased demand for services and changing operational needs, as well as declines in revenue sources such as donations and fees. Eligible non-profits under this grant program are those that experienced negative economic impacts or disproportionate impacts of the pandemic and meet the definition of "non-profit" – specifically those that are 501(c)(3) or 501(c)(19) tax-exempt organizations. The Program will provide grants of up to fifteen thousand dollars (\$15,000) to assist these non-profit organizations for the purposes previously stated. The program allows for one grant per tax-exempt entity.

The Glenn County Non-Profit Stabilization Grant Program will provide a maximum of fifteen thousand dollars (\$15,000) in one-time grant awards to non-profit organizations located within Glenn County and who serve Glenn County residents. These grant funds will assist Glenn County non-profit organizations with costs associated with the impacts of business closures, the costs associated with adherence to local requirements for safe business re-openings, and the financial impacts due to COVID-19. The Program Operator will choose grantees determined to be eligible local non-profit organizations serving Glenn County residents on a first-come first-serve basis after a three (3) week open application window.

Geographic Focus

The applicant MUST be a non-profit organization and MUST be located within Glenn County and serving Glenn County residents.

Eligibility

- Organizations must demonstrate tax-exempt 501(c)(3) or 501(c)(19) status.
- Non-profit organizations physically located and operating in Glenn County with a demonstrated economic need as a direct result of COVID-19.
- Non-profit organizations located within a local jurisdiction that is enforcing the State guidance related to COVID-19.
- Eligible expenses cannot have been incurred prior to March 3, 2021.
- Successful applicants will be required to enter into a grant agreement with Glenn County and provide a final summary report demonstrating acceptable use of funds in the community.
- Organizations must not currently be debarred by the Federal Government.
- Organizations will be required to attest that grant funds will be utilized for eligible expenses connected to COVID-19 emergency and not be spent on an expense that has or will be funded by any other funder.
- Organizations will be required to attest that they have no outstanding local, state, federal tax liens nor judgements.

Use of Grant Funds

Grantees may NOT use the Grant for the following:

- Re-granting to other organizations
- Endowment
- Lobbying – IRS defined lobbying activities are prohibited by federal law

Grant Range

Applicants are strongly encouraged to request the specific amount needed to fund their effort and proposed needs. The County will fund the final selected grantees based on their requests up to the maximum limit of fifteen thousand dollars (\$15,000). Any unexpended or uncommitted grant funds at the end of the grant period must be returned to Glenn County.

Grant Awards

The maximum amount per grant will not exceed fifteen thousand dollars (\$15,000).

Eligible expenses cannot have been incurred prior to March 3, 2021.

Grant Application Instructions

The application packet is available at www.glennbusinessresourcehub.org. The packet includes grant information, an application form, and FAQs. Complete applications should be emailed to admin@glennbusinessresourcehub.org.

Grant applications must include the following:

- A completed and signed Glenn County Non-Profit Stabilization Grant Program Application
- Organization financial statements and budget
- Project budget
- Most recently filed IRS Form 990
- A completed W-9
- Proof of IRS federal tax-exempt status, 501(c)(3) or 501(c)(19)

Timeline:

Please submit your grant application packet no later than 5:00 pm PST on September 2, 2022, to admin@glennbusinessresourcehub.org.

1. Invitation for grant application release – August 15, 2022
2. Grant application and required documents are due – September 2, 2022
3. Grant recipients notified – estimated September 30, 2022
4. All reporting must be submitted to the County of Glenn by December 31, 2022.

Questions:

Please visit www.glennbusinessresourcehub.org to review general grant guidelines or Frequently Asked Questions (FAQs) or contact us at admin@glennbusinessresourcehub.org.

Glenn County Non-Profit Stabilization Grant Program

Frequently Asked Questions

How do I apply for the Glenn County Non-Profit Stabilization Program Grant?

- The application packet is available at www.glennbusinessresourcehub.org. The packet includes grant information, an application form and FAQs. Complete applications should be emailed to admin@glennbusinessresourcehub.org.

What classifications of non-profits are eligible for the Grant?

- Only 501(c)(3) and 501 (c)(19) nonprofit organizations, in good standing with IRS, with a minimum of one (1) year of operations and have the ability to maintain and submit comprehensive supporting documentation of dollars spent. In addition, the non-profit organization must be physically located and operating in Glenn County and serve the residents of Glenn County.

What is the Glenn County Non-Profit Stabilization Grant limit?

- Non-Profits may apply one time for a grant of up to \$15,000.

My non-profit organization has received federal emergency fund through another source of federal funds, such as the Paycheck Protection Program (PPP) or the Economic Injury Loan (EIDL), are we eligible to apply for this grant?

- All local eligible non-profit organizations are welcome to apply; however, applicants will be required to attest that no other support, either public or private, has or will be received to cover any of the expenses presented in the Program application.

Does my non-profit organization have to provide documentation for eligible expenses?

- Yes, the Program requires documentation to show how the funds were used. This can include receipts documenting eligible expenses that were incurred any time after the date of the grant disbursement through the end of the grant reporting cycle on December 31, 2022. An itemized summary will be required with the initial grant application.

How will the funds be disbursed?

- Non-profit organizations that receive approval will be contacted when the funds are available.

How long is the application period?

- Applications will be accepted during a three-week period, August 15, 2022, through September 2, 2022.

How long do we have to spend the funds?

- Grant funds can be used for eligible expenses incurred after 3/03/21 through December 31, 2022. Funds will be disbursed for the approved amount, up to \$15,000, in eligible reimbursements submitted with the grant application or in subsequent reporting forms as approved by Glenn County.

Can churches apply?

- No. Only 501(c)(3) and 501(c)(19) nonprofit organizations are eligible for this grant.

Who will be reviewing and approving the applications?

- The Program Operator will choose grantees determined to be eligible local non-profit organizations serving Glenn County residents on a first-come-first-serve basis after a three (3) week open application window.

A review committee may evaluate the applications, including all attached documents, to make sure they are complete and meet eligibility criteria. Applicants will be notified by e-mail if their application has been approved, denied or if they are required to provide additional information.

Who can I contact if I have any questions?

- If you have any questions that are not covered in these Frequently Asked Questions or applicant instructions, you can contact us at admin@glennbusinessresourcehub.org.

What type of expenses will the grant funds cover?

- Grant funds can be used to support costs associated with:
 - Payroll costs
 - Commercial rent
 - Commercial mortgage payments
 - Utility bills
 - Costs associated with safely reopening and/or modify business operations to accommodate social distancing
 - Continue appropriate cleaning/sanitation/protection protocols and establish other operational and communications changes for workers and customers
 - Other similar business expenses incurred after March 3, 2021, due to COVID-19

What happens if I do not spend all my funding?

- Any grant funds unexpended or uncommitted at the end of the grant period must be promptly returned to Glenn County within 30 days.